Policy Planning, Monitoring & Evaluation

Roles and Functions

Policy Planning Monitoring & Evaluation (PPM&E) Branch is under the Corporate & Regulatory Services Division of the Department for Community Development & Religion. The branch is overseen by a First Assistant Secretary (FAS) and two Assistant Secretaries (AS). One AS manages the Policy and Planning functions while the latter is tasked with Monitoring and Evaluation functions. The two Assistant Secretaries report to the FAS-PPM&E. The FAS-PPM&E reports to the Deputy Secretary - Corporate and Regulatory Services Division.

The PPM&E branch is vested with the core responsibilities of Regulatory processes of Coordination and Monitoring implementation of National Policies, core Programs and Statutory functions of the Department. The branch monitors and evaluates progresses and impacts of policies and programs being implemented and report on findings. The branch is also responsible for building Networks, Dialogues and Partnerships with Line Agencies, Development Partners and Stakeholders. The branch further provides advisory and consultative roles, develop research methodologies and techniques and practically apply researches on social policy developments, strategic and impact program initiatives.

Policy & Planning Section

- Focal point, liaise with external partners, internal program managers and agencies within the Ministry. Inform and advice Secretary on new as well as existing developments.
- Consult, plan and advice on internal and external policy matters and strategic engagements
- Build and maintain network and partnerships, internally and externally
- Prepare department's periodic program implementation plans, annual and intermediate plans
- Develop appropriate social research methods and techniques on practical approaches to policy developments and priority program initiatives

Monitoring & Evaluation Section

- Monitor implementation of DfCDR programs/projects
- Facilitate for monthly/quarterly/annual management reviews, collect and collate report of progress and achievements by branch and sections
- Prepare and compile periodic reports of program/project implementation and disseminate to Secretary, Minister and externally
- Evaluate progress and impact of DfCDR policies and priority programs/projects on timely basis
- Design, maintain and improve on best practice M&E systems appropriate for DfCDR policies and programs/projects

Vision and Mission

The PPM&E branch rides on the Vision and Mission Statement of the Integrated Community Development Policy (ICDP) of DfCDR

Vision

We intend to build vibrant, resilient, knowledgeable and productive communities in Papua New Guinea as the key to a sustainable future

Mission

We take a lead in mobilising local communities and marginalised groups in order to enhance productive living and an ongoing process of human development

The Key Priority areas

The three key priorities of the current O'Neil/Dion Government set out in the Alotau Accord for DfCDR include:

- National Identification Project
- Social Protection Program
- Establishment of Office of Religion

PPM&E branch participated and contributed in implementing activities of the above key priorities.

Annual Management Reports

AMR 2011 |AMR 2012 | AMR 2013 | AMR 2014 | AMR 2014

Corporate Plan 2017-2021

DfCDR also sees the significance of aligning our work to visions and aspirations of the government. The department's alignment tool clearly spells out this process with the overarching Integrated Community Development Policy (ICDP) and the enabling Policies and Legislations.

- Vision 2050
- Development Strategic Plan (DSP)
- Medium Term Development Plan (MTDPs)

Conventions, Legislations and Policies

Conventions

- Convention on the Rights of Children (CRC)-PPM&E branch plays supporting role to Office of Lukautim Pikinini
- Convention on Rights of Persons with Disability (CRPD)-PPM&E branch Plays supporting role to Disability, Elderly and Religion Branch
- Convention on Elimination of all forms of Discrimination Against Women (CEDAW)-PPM&E branch plays supporting role to Gender Branch & Office of Development of Women

Legislations

PPM&E branch plays supporting role in implementation and coordination

- Lukautim Pikinini (Child Protection) Act

Policies

PPM&E branch takes lead, advice, monitor and provide support roles in the implementation of DfCDR's overarching and enabling policies:

- Integrated Community Development Policy (ICDP)
- National Disability Policy
- Gender & Women Empowerment Policy
- National Informal Economy Policy
- National Social Protection Policy
- Early Childhood Care and Development Policy (ECCDP)
- National Lukautim Pikinini (Child Protection) Policy

Legislations and Policies implementation

Programs have been devised from the core strategies of our policies and legislations and aligned to long term plans, visions and ambitions of government. These are captured in DfCDR annual and intermediate plans which show the roadmap for implementation.

Implementation of these policies and legislations is by partnering with respective government agencies, our development partners and stakeholders as responsible government entities and committed international friends

Apart from DfCDR's main Integrated Community Development Policy (ICDP) other enabling policies that PPM&E branch participated in their development for the last five years include:

- Informal Economy Policy
- Gender and Women Empowerment Policy
- National Disability Policy
- Lukautim Pikinini (Child Protection) Policy
- Social Protection Policy (awaiting NEC Endorsement)

Programs devised from main strategies formulated in some of these polices are currently being implemented.

Partner Assistance

We do get a lot of assistance and support from our partners and stakeholders to implement our programs/projects. DfCDR works in partnership with our development partners, line agencies and stakeholders which is crucial due to our mandates and functions. Almost in all our work we receive contributions and assistance in forms of resources, personnel and technical from respective partners and stakeholders as well as DfCDR attending to their requests.

Our major Partner Agencies include:

- Dept. of Education
- Dept. of Health
- Dept. of National Planning
- Dept. of Treasury
- Dept. of Labour & Local Level Government
- Dept. of Provincial & Local Level Government
- Provincial & District Administrations

Our Stakeholders and Development Partners include:

- UNICEF
- AUSAID
- European Union
- JICA
- National Council of Women

Our Stakeholders

- Churches
- Community Based Organisations
- Civil Society Organisations
- Faith Based Organisations
- etc

Most of PPM&E branch plans are captured in DfCDR's annual operational plan (AOP) in which we operate within the capacity of the department. However, building partnerships and network with stakeholders is of significance when implementing priorities and impact programs/projects of DfCDR. We appreciate assistance from our development partners and stakeholders in terms of contributing resource, funding and advise. This also enable cost sharing responsibilities and reduces burden.

Funding and Strategy

Funding for government priorities and impact programs/projects of DfCDR is paramount. However, the department has been experiencing the opposite in subsequent fiscal years. Either lack of funding or budget shortfalls from government were the setbacks when we request for fixed ceilings on our planned activities. Hence, the department receives co-funding including other resources from our good development partners and stakeholders to continue our programs/projects.

Strategy

Our strategy that would enhance our operations should there be shortfalls in the current resource allocations

- Maintain and strengthen existing partnerships with our development partners, government agencies and stakeholders on sharing costs, expertise and knowledge for implementing key priorities
- Build new partnerships and network with development partners and stakeholders
- Stringent control on costs of operations and logistics within DfCDR and cut unnecessary expenditures
- Promote accountability and transparency within fina